

## TWSL Check-In Player Procedure (for both women's and coed)

### Center Referee responsibilities:

1. After game card is completed by a team, give it to one of the assistant referees. (If jersey numbers are not on the roster, return game card to team rep/captain to fill out.)
2. Have each player turn in their pass or have the team rep/captain point out each player as you look at the pass.
3. Read name aloud so assistant ref can mark the player checked-in next to his/her name on the roster.
4. Verify team/season sticker on the back of the pass (see example below).
5. Keep all passes until game is over then return to the team rep/captain (except ejections. See below).

### Assistant Referee responsibilities:

1. As center referee calls out the player's name, make check mark next to the number to the left of the player's name.
  2. Verify jersey number matches number listed on roster.
- If the **PLAYER DOES NOT HAVE A PASS** or a **proper team/season sticker**, they cannot play. If there are any problems, remind the team rep/captain that this is a league rule (not one you made up) and that any questions or discussion needs to be taken up with the league. Explain to them that you are just doing what the league has asked you to do.
  - If a **PLAYER SHOWS UP LATE OR DOES NOT LOOK FAMILIAR TO YOU** from the check-in before the game, ask the player or team rep/captain for their name and player's pass. Verify pass then check off name on the roster. This can also be done at half-time or at the end of game before you return the passes.
  - If a **PLAYER IS EJECTED**, always send pass with game card to the Treasurer (regardless of whether the player plays on a team in the opposite league, i.e. female coed player plays women's, women's player plays coed).

Example of a current coed and women's player's pass. \*

The pass is white with a digital picture on it. On the back there must be a sticker indicating the team and the current season (Fall, Spr or Sum) plus the year (07). If there is no sticker then the pass is not current and is not valid. The coed sticker is bright pink and the women's sticker is white.

The front of the pass is white with a digital photo of Jessica Smith. It includes the following information: U.S. AMATEUR S.A. PLAYER PASS,  AMATEUR,  PROFESSIONAL, I.D. No. TU0001050, SMITH JESSICA, Birth Date (Mo., Day, Yr.), and Player's Signature 8/23/2005.

Front

**COLORED** Coed Sticker validating Team and

The back of the pass features a pink coed sticker and a white women's sticker. The pink sticker has 'Cruz Azul' written on it. The white sticker has 'Rude Dogs' and 'Fall 06' written on it. The text on the back includes: 'The other side of this card is... Arizona State Soccer Association... recorded all rights & privileges', 'The card remains the property of the Arizona State Soccer Association and must be surrendered on demand to an official of the ASSA. This card must be in the possession of the player or a representative of the team for which he/she plays during any sanctioned competition in which he/she plays.', '9-1-06 DATE ISSUED', 'O. Saldemando STATE REGISTRAR', and 'VALID THROUGH AUGUST 31, 2007'.

Back

Women's Sticker validating Team and Season

(Note: The women's division has one team that players are allowed to dual roster on. This is the Thirty Something team. In the case of dual rostered players, there will be two white stickers with the season and year indicating the Thirty Something team and the other women's team. This is the only dual rostered team in both women's and coed divisions.)

\* *The temporary pass is also a valid player's pass but only for the date and team specified on it. Remember to keep any temporary passes after the game and mail them in with the game card.*

## Weather/Rain Procedures

If a game becomes unplayable due to weather conditions, stop the game and have everyone seek safe shelter. If after waiting 30 minutes, the game cannot safely be resumed, terminate the game and send the teams home. If there are games scheduled after the terminated game, continue to assess the weather conditions at least 30 minutes after the next game is scheduled to start and continue these games when it is safe to do so.

-- *If a game is conceded or terminated*, please note on the game card, how many minutes of the game were played and why it was terminated.